

LIFESTYLE CLIENT MANUAL

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INTRODUCTION

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

Scattered among Johannesburg's beautiful and diverse architecture there are numerous unique entertaining venues; A select few boast luxurious interiors and breathtaking views. MOSAÏEK SQUARE glides with ease into this list of landmark venues. Whether you are planning a concert, wedding, conference, product launch, celebration, or any other type of function or event, LIFESTYLE's venues are definitely worth considering.

LIFESTYLE boasts an all encompassing campus which offers, among others:

- A theatre, called the MOSAÏEK TEATRO, seating approximately 3,000 people
- A smaller, more intimate theater, called The MEZZANINE, seating approximately 250 people theater style
- Conference venues and packages
- One banqueting hall, called the COMMUNIO, seating 200 people comfortably banqueting style
- A charming chapel, called the KLIPKERK, with stained glass windows, seating approximately 150 people
- A fully equipped kitchen
- Two coffee-shop areas
- A PIAZZA
- Secure and ample parking
- Catering, technical, cleaning and security services
- Easy access via the N1 freeway.

CONFERENCES

Our standard conference packages include venue hire; VAT; lunch; arrival coffee and tea; two additional coffee breaks; flip chart, paper and pens; whiteboard and pens; projector and screen; and venue set-up. Any other services and equipment required can be arranged or hired on your behalf.

ENQUIRIES

LIFESTYLE's venues are open for viewing by appointment only. We are closed on public holidays and Sundays for viewing and/or any external events. Our reception desk is situated on the first floor of the COMMUNIO building and staffed during the following hours:

MONDAY to THURSDAY: 09:00 - 16:00 and FRIDAY: 09:00 - 13:00

CONTACT DETAILS

PHYSICAL ADDRESS Danielle Street (off Davidson/14th Avenue), Fairland, Gauteng, 2030, South Africa

POSTAL ADDRESS PO Box 1658, Fairland, Gauteng, 2030, South Africa

WEB ADDRESS www.mosaieklifestyle.co.za

CONTACT DETAILS MADALENE VAN ZYL or KAY WALTERS
 Tel 011 268 4728 (Kay)
 Fax 086 674 9651
 Email mvanzyl@mosaik.com / kayw@mosaik.com

VENUE INFORMATION

MOSAÏEK TEATRO

The MOSAÏEK TEATRO at MOSAÏEK SQUARE is a large-capacity venue capable of accommodating approximately 3,000 people. The venue is equipped with state of the art audio, video and multimedia capabilities and boasts a 278 square meter stage (18.5 m x 15 m). The seating layout ensures that all the seats have an excellent view of the stage and the auditorium is an impressively elegant vibrant arena of red, green and blue mosaic. The MOSAÏEK TEATRO also forms part of the Computicket network and tickets for events can therefore be booked via Computicket.

TO RENT THE MOSAÏEK TEATRO COSTS R47,000.00* PER DAY, EXCLUDING VAT, TECHNICAL AND CATERING COSTS

MEZZANNINE

This is a fully carpeted room with its own entrance from outside but it is still linked to the rest of the building for the use of the bathrooms and the coffee shop. This room can seat 100 people at round tables of 10 people per table, plus there is room for a stage. Without tables, 200 people can be seated. There are two video projectors, two wall mounted screens and sound equipment permanently fixed in this room. The fee includes the use of the sound equipment but not the sound operator's fee. Detailed quotes are done per application depending on specific needs.

TO RENT THE MEZZANINE COSTS R5,500.00* PER DAY, EXCLUDING VAT, TECHNICAL AND CATERING COSTS

COMMUNIO

This venue is fully tiled and can seat 300 people, chairs only. This room doesn't have any permanent sound equipment or screens, but it can be installed if necessary. It's not recommended to utilise this room for training or conferencing as the high ceiling causes poor sound quality which can be disturbing for that type of environment. It is more suited for social, informal gatherings and catering/entertainment purposes. A detailed quote is done once specific needs have been identified.

TO RENT THE COMMUNIO COSTS R6,000.00* PER DAY, EXCLUDING VAT, TECHNICAL AND CATERING COSTS

CONFERENCING

MOSAÏEK SQUARE has the following venues and capacities available:

VENUES	THEATRE STYLE (PAX PER VENUE)	CLASSROOM STYLE (PAX PER VENUE)	PRICE PER VENUE (PER DAY, EXCL VAT)
CHAPTER 1 & 2	60	35	R2,000.00
CHAPTER 3 & 4	60	35	R2,000.00
CHAPTER 5 & 6	180	100	R3,000.00
VIATICUS 101 & 102	100	50	R3,300.00
CAFE FAMILIA	COFFEE SHOP SET-UP, SEATS 120 PEOPLE		R3,300.00
PIAZZA	OPEN OUTDOOR SPACE WITH FOUNTAIN		R3,000.00

IMPORTANT:

- **VENUES ARE AVAILABLE ON WEEKDAYS AND SATURDAYS, BETWEEN 08:00 (8AM) AND 17:00 (5PM)**
- **OVERTIME COSTS APPLY TO VENUE RENTAL AFTER 17:00 (5PM)**
- TO MAKE A BOOKING FOR ANY OF THE VENUES, KINDLY ENQUIRE FOR THE SPECIFIC VENUE'S APPLICATION FORM/CONTRACT.

CONFERENCE PACKAGES

At your convenience LIFESTYLE has five (5) conference packages to choose from. Our conference packages include: Venue hire; VAT; lunch; arrival coffee and tea; two additional coffee breaks; flip chart, paper and pens; whiteboard and pens; projector and screen; venue set-up, and technical assistance. Any other services and equipment required can be arranged or hired with prior notice. Please refer to LIFESTYLE'S CONFERENCE PACKAGES (PAGE 12) for more information.

ENQUIRIES

LIFESTYLE'S venues are open for viewing by appointment only. We are closed on public holidays and Sundays for viewing, and/or any external events. Our reception desk is situated on the first floor of the COMMUNIO building and staffed during the following hours: Monday to Thursday: 09:00 - 16:00 and Friday: 09:00 - 13:00.

CONTACT INFORMATION

Kindly contact MADALENE VAN ZYL or KAY WALTERS for any additional information or booking enquiries you might have.

Tel 011 268 4700/28

Fax 086 674 9651

Email mvanzyl@mosaik.com or kayw@mosaik.com

*PRICES MAY CHANGE AT ANY GIVEN TIME WITHOUT PRIOR NOTICE

KLIPKERK

APPLICATION AND CONTRACT

TO RENT THE KLIPKERK FOR ONE (1) HOUR COSTS R2,750.00 (EXC VAT). FOR MOSAÏEK CHURCH MEMBERS THE COST IS R1,500.00 (EXC VAT)
PLEASE REFER TO ADDITIONAL NOTES BELOW FOR MORE INFORMATION.

KINDLY NOTE THAT THERE MAY BE OTHER EVENTS, FUNCTIONS AND CONFERENCES TAKING PLACE THROUGHOUT THE DAY/NIGHT;
EXCLUSIVITY ON THE PREMISES CAN THEREFORE NOT BE GUARANTEED.

NAME OF APPLICANT

ARE YOU A MEMBER OF MOSAÏEK CHURCH?
(PLEASE SUPPLY YOUR MEMBERSHIP NUMBER)

PURPOSE OF EVENT

TODAY'S DATE

EVENT DATE

DURATION OF EVENT
TIME FROM:

TIME UNTIL:

ESTIMATED NUMBER OF GUESTS:

POSTAL ADDRESS

EMAIL ADDRESS

TEL

FAX

MOBILE

AUTHORISED SIGNATURE*

**THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFILL HIS/HER OBLIGATIONS*

TECHNICAL INFORMATION

PLEASE CONTACT OUR TECHNICAL ASSISTANT, **ILSE EITZ**, FOR YOUR TECHNICAL ENQUIRIES, COSTS AND QUOTES.
KINDLY ARRANGE FOR AN APPOINTMENT WITH ILSE TO DISCUSS ALL THE NECESSARY DETAILS AND REQUIREMENTS FOR YOUR EVENT.
ILSE'S CONTACT DETAILS ARE:

TELEPHONE 011 268 4774 FAX 086 674 9662 MOBILE 072 390 1736 EMAIL TECHADMIN@MOSAIEK.COM

ADDITIONAL INFORMATION

THE KLIPKERK'S COSTS INCLUDE:

- THE VENUE'S RENTAL
- SECURITY
- PARKING
- SPECIAL PARKING ARRANGEMENTS
- TECHNICAL ASSISTANCE WITH SOUND, MICROPHONE AND MUSIC
- UTILISING ALL THE CANDLES INSIDE THE CHAPEL
- SET-UP FREE OF CHARGE IN THE KLIPKERK, PRIOR TO THE EVENT DATE

ADDITIONAL NOTES:

- UNFORTUNATELY NO PAPER CONFETTI IS ALLOWED. ANYTHING ELSE (LIKE ROSE PETALS, FEATHERS ETC) IS FINE
- YOU ARE RESPONSIBLE TO PROVIDE YOUR OWN MUSIC/CD'S TO BE PLAYED DURING THE CEREMONY; DÉCOR; FLOWERS, SET-UP ETC
- YOU ARE WELCOME TO COME A DAY EARLIER TO SET-UP IN THE KLIPKERK, AT NO ADDITIONAL COST, BUT SUBJECT TO AVAILABILITY*
- *KINDLY CONTACT US CLOSER TO THE DATE TO CONFIRM THE AVAILABILITY
- IN ORDER TO SECURE THE VENUE AND DATE, WE REQUIRE A 50% NON-REFUNDABLE DEPOSIT OF THE TOTAL ESTIMATED AMOUNT QUOTED

MOSAÏEK PASTORAL CONTACT INFORMATION

FOR ANY MOSAÏEK PASTORAL QUERIES AND INFORMATION, PLEASE CONTACT **KINNY SINDEN-COMBRINCK**.
KINNY'S CONTACT DETAILS ARE:

TELEPHONE 011 215 7207 FAX 086 674 9696 EMAIL KINNYS@MOSAIEK.COM

TERMS AND CONDITIONS

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

Thank you for your enquiry regarding the private hire of one of our venues at DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE. Please take the time to read through our terms and conditions to ensure the company meets all your requirements and expectations in creating a successful event. This will enable us to create a professional approach to business and ensuring the wellbeing of your guests and the premises.

All bookings for functions are accepted by DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE and subject to the following terms and conditions. Hereinafter DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE referred to as "the company" and the client referred to as "the customer".

1. If you wish to fully confirm your forthcoming event, a non-refundable deposit payment of 50% of the venue/s hire will be required, along with fully completed and signed contract. The remainder of your venues' hire and all of your function charges will be requested three (3) weeks prior to the event, with cleared fund received no later than two (2) weeks prior to the event date. The customer shall pay the initial fee on completing the booking form. The customer shall pay the further fee specified in the booking from 21 days prior to the date of the function. Failing to pay the initial fee or the further fee would entitle the company to cancel the booking. Within five (5) days of the function the company shall send the customer a final invoice showing the balance due. This shall be paid within ten (10) working days.
2. In default of payment on the date due interest shall be payable by the customer to the company on the balance outstanding at the rate of 18% above the base rate of ABSA Bank plc to time from due date, to the date of the actual payment.
3. The customer shall, not less than three (3) clear working days before the function is due to take place, inform the company in writing of the number of persons who will attend. Order of magnitude estimate within 30% of estimated number of persons.
4. All prices quoted on enquiry shall be honoured by the company for a 30 day period only, and considered a confirmed booking after 50% of the venue/s hire (deposit), along with a fully completed and signed contract is received.
5. In the event of circumstances arising which are beyond the company's control and which render impracticable performance by the company of its obligation in respect of any booking, the company shall be entitled to cancel such a booking without incurring any liability to the customer in respect of such a cancellation. The circumstances hereinbefore referred to include (but are not to be taken as being limited to) damage to or destruction of any venue (whether by fire or otherwise), strikes, lockouts, industrial unrest, shortage of labour and shortage of food/ or beverage supplies.
6. Undesirability: Any public entertainment will be deemed to be undesirable if it or any part thereof portrays any one or more of a variety of objectionable attributes, such as being:
 - Indecent, obscene, offensive or harmful to public morals
 - Blasphemous or offensive to the religious convictions or feelings of any section of the community.
 (The interpretation of undesirability referred to above will be determined by the company's sole discretion)
7. Indemnification: The company shall not be liable for the loss of, theft or any damage to the property of the customer of any guest suffered or incurred whilst on the company's premises, save insofar as the same may be caused by default of the company, its staff or agents. In particular it is to be noted that any property left on premises is left there on the sole risk of the owner. It is incumbent upon the customer to arrange its own cover for such risks.
8. The customer is vested with the copyright and all other rights in and to the entertainment or play to be performed and will include all music recorded and performed and will not infringe the copyright or be defamatory of any person, firm or company.
9. Although the company's facilities are equipped with an uninterrupted power supply (UPS) no responsibility will rest with the company for any failure of lights or for any interruptions of the main electric current supply.
10. The customer hiring the facilities is responsible for any additional costs which may occur in providing security for all events. The company reserves the right to assign their security of choice and as the number of guards needed to assist the company in enforcing all health and safety procedures required.
11. No wines or spirits may be brought onto the premises by customers or guests for consumption on the premises.
12. The company reserves the right to use only internal suppliers which are familiar with all internal health and safety procedures and requirements. This secures the wellbeing and use of any equipment and facilities which is required by company hygiene policy and operational status.
13. Technical specifications regarding type of equipment and specifications will be documented as an addendum to this document in agreement to the terms and conditions of the company.
14. The customer hiring the facility is responsible for the cost of cleaning the facility at the end of the event. (This applies for both internal and external use of facilities) – Ref this regard clause 10.
15. Only by prior agreement whereby the company suggests or are unable to fulfil the client's requirements, such as; special dietary requests and specialised equipment by reasonable means, will external suppliers be considered. A surcharge may be applied to all prior agreements.
16. All meetings or other functions must finish at the time specifically agreed by the customer with company (Twenty minutes leeway will be granted by the company as required, hereafter a penalty clause will be enforced on time exceeded by the customer.) Each venue must be left in the state and condition in which it was found by the customer prior to the commencement of the function.
17. The customer shall be liable for any damage caused to the venue or premises or any furnishings, utensils or equipment therein by the wilful act or default of the customer or any guest or employee of his and shall pay to the company on demand the amount required to make good or remedy such damage, including compensation for loss of business whilst such damage is repaired.
18. Neither party shall incur liability to the other if the premises are closed as a result of fire or natural catastrophe on the day of the event.
19. In the event that a customer fails to pay the initial fee (deposit) or the further fee the company shall be entitled to cancel the booking. In the event that the customer cancels the booking the company will charge the customer the cancellation charges set out below:
 - If cancelled more than 8 weeks before the date of the function 5% of venue hires (but not less than R500.00) cancellation fee.
 - If cancelled less than 8 weeks but more than 6 weeks before the date of the function 25% of the venue hires.
 - If cancelled less than 6 weeks but more than 4 weeks before the date of the function 50% of the venue hires.
 - If cancelled less than 4 weeks but more than 2 weeks before the date of function full cost of venue hires.
 - If cancelled less than 2 weeks before the date of the function full cost of venue hires plus 90% of estimated function charges.
20. Throughout the period of hire, the venue shall remain under complete control of the company's events manager and crew appointed by the company, and the orders of the company's events manager throughout the period of hire will be obeyed by the customer and guests to ensure the wellbeing of the premises, customer and guests.
21. The company reserves the right to substitute for any venue hire another venue of a capacity sufficient to accommodate the number of persons expected in the event of substitution becoming necessary due to operating difficulties or to any other cause which the owners could not reasonably have foreseen at the same date and time slot required by the customer. Only if the substitution is not expectable by the customer will the company reimburse estimated function charges.
22. The customer undertakes that all tickets issued or sold to the general public and that all persons that enter the venue are genuine and bona fide members of the company, club or association named in the contract.
23. No variation of the terms contained herein shall be binding on the company unless reduced to writing and signed on behalf of the company director or manager thereof.
24. Payment of deposit and balance may only be made by direct deposit or electronic transfer to DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE. Confirmation of bank deposit (deposit slip) needs to be sent by fax to the company administrator on fax number 086 674 9690.

DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE – MAY 2005

AUTHORISED SIGNATURE

BY CONFIRMING YOUR RESERVATION YOU WILL AUTOMATICALLY BE DEEMED TO HAVE ACCEPTED THE CONDITIONS STATED HEREIN.

ACCEPTANCE OF TERMS AND CONDITIONS

I/WE HAVE READ, UNDERSTAND AND ACCEPT THE TERMS AND CONDITIONS AND SIGN ACCEPTANCE THEREOF:

SIGNATURE*			
PRINT NAME			
DESIGNATION			
ORGANISATION		DATE	

**THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFIL HIS/HER OBLIGATIONS*

BANK DETAILS

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

PAYMENT OF DEPOSIT AND BALANCE MAY ONLY BE MADE BY DIRECT DEPOSIT OR ELECTRONIC TRANSFER TO DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE.
CONFIRMATION OF BANK DEPOSIT (DEPOSIT SLIP) NEEDS TO BE SENT BY FAX TO NUMBER: 086 674 9690

ACCOUNT HOLDER	DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE	ACCOUNT NUMBER	4058071764
BANK	ABSA BANK	BRANCH	CRESTA
BANK CODE	516805	TYPE OF ACCOUNT	CHEQUE ACCOUNT

MOSAÏEK TEATRO

The MOSAÏEK TEATRO at MOSAÏEK SQUARE is a large-capacity venue capable of accommodating approximately 3,000 people.

The seating layout ensures that all the seats have an excellent view of the stage and the auditorium is an impressively elegant vibrant arena of red, green and blue mosaic. The climate control is managed by the automated air conditioning system, which provides a comfortable environment regardless of the weather conditions outside.

The MOSAÏEK TEATRO also forms part of the Computicket network, and tickets for events can be booked via Computicket.

MEASUREMENTS

The MOSAÏEK TEATRO has a 278 square meter stage (18,5m x 15m). The other dimensions are as follows: *(approximately)*

- LENGTH: Pillar to pillar 18m; Curtain to curtain 15m; & Back pillar to front pillar 5m
- WIDTH: Front of stage to back pillar 9-11m
- HEIGHT: From floor to bottom lights 5.5m

BOOKINGS

To secure a booking, the booking form/contract must be completed in all respects, signed where indicated, and a non-refundable deposit of 50% of the total estimated amount quoted, paid forthwith. On receipt of the contract and proof of payment, The Client will receive a confirmation notice from LIFESTYLE. On signing the contract, The Client confirms that (s)he has read and understood all the Terms and Conditions. The Client also agrees to abide by the Terms and Conditions, LIFESTYLE's General Rules and Regulations, and bind him/herself in his/her personal capacity, as surety for all monies owing and liability, arising from the contract.

All bookings must be confirmed seven (7) days from the date of the request, failing which The Client's tentative booking will be cancelled without prior notice to The Client. LIFESTYLE reserves the right to cancel any tentative bookings made, should the conditions of hire not be met in full. Any changes to the booking must be done in writing, no later than two (2) weeks prior to the event, failing which LIFESTYLE will abide by the original request.

The Quotation's total estimated amount is deemed to be an estimated amount only; for there may be additional services, increase in numbers and additional products or services requested between the date of the Quotation to the end of the event, or which can only be calculated after the event has ended.

However, in order to proceed with the event in the MOSAÏEK TEATRO, the full estimated amount quoted on the Quotation, must be settled and proof of payment received two (2) weeks prior to the event date.

IMPORTANT NOTES

- The MOSAÏEK TEATRO is open for viewing by appointment only
- No Sunday events are allowed in the MOSAÏEK TEATRO, or anywhere else on the premises
- All events must have an end time of 22:00 (10pm) else penalty fees will be charged
- No permanent alterations and Prestic are allowed, including nails or hooks in the walls, doors, roof or frames
- No liquor may be sold or brought onto the premises
- Except for LIFESTYLE's caterer, no other selling of any food, drink or any items are allowed on the premises

THE CLIENT IS RESPONSIBLE FOR:

- The event management and crowd control
- Décor, stage, and set-up, as well as the rigging thereafter
- Eating or drinking (other than water) inside the MOSAÏEK TEATRO is strictly forbidden
- Ensuring that his/her delegates, visitors and guests adhere to all the rules and regulations
- The foyer's set-up: The provision of LIFESTYLE's standard furniture is available at no extra charge
- The Client must ensure that the equipment and furniture requested is satisfactory and arranged in writing with approval from LIFESTYLE, prior to the event
- The arrangement and monitoring of all ticket sales, marketing & advertising, décor and props, ushers, waiters, volunteers; and
- Ensuring LIFESTYLE has all the requirements and agenda prior to the event.

TECHNICAL INFORMATION

Please contact our TECHNICAL ASSISTANT, ILSE EITZ, for all your technical enquiries, costs and quotes. Kindly arrange for an appointment with Ilse to discuss all the necessary technical details, costs and requirements for your event. Ilse's contact details are:

Tel 011-268 4774
 Fax 086 674 9662
 Email techadmin@mosaik.com

CONTACT INFORMATION

Kindly contact either MADALENE VAN ZYL or KAY WALTERS for any additional information or booking enquiries you might have.

Tel 011-268 4728 (Kay)
 Fax 086 674 9651
 Email mvanzyl@mosaik.com or kayw@mosaik.com

MOSAIEK TEATRO

SEATS

TOTAL NUMBER OF SEATS:

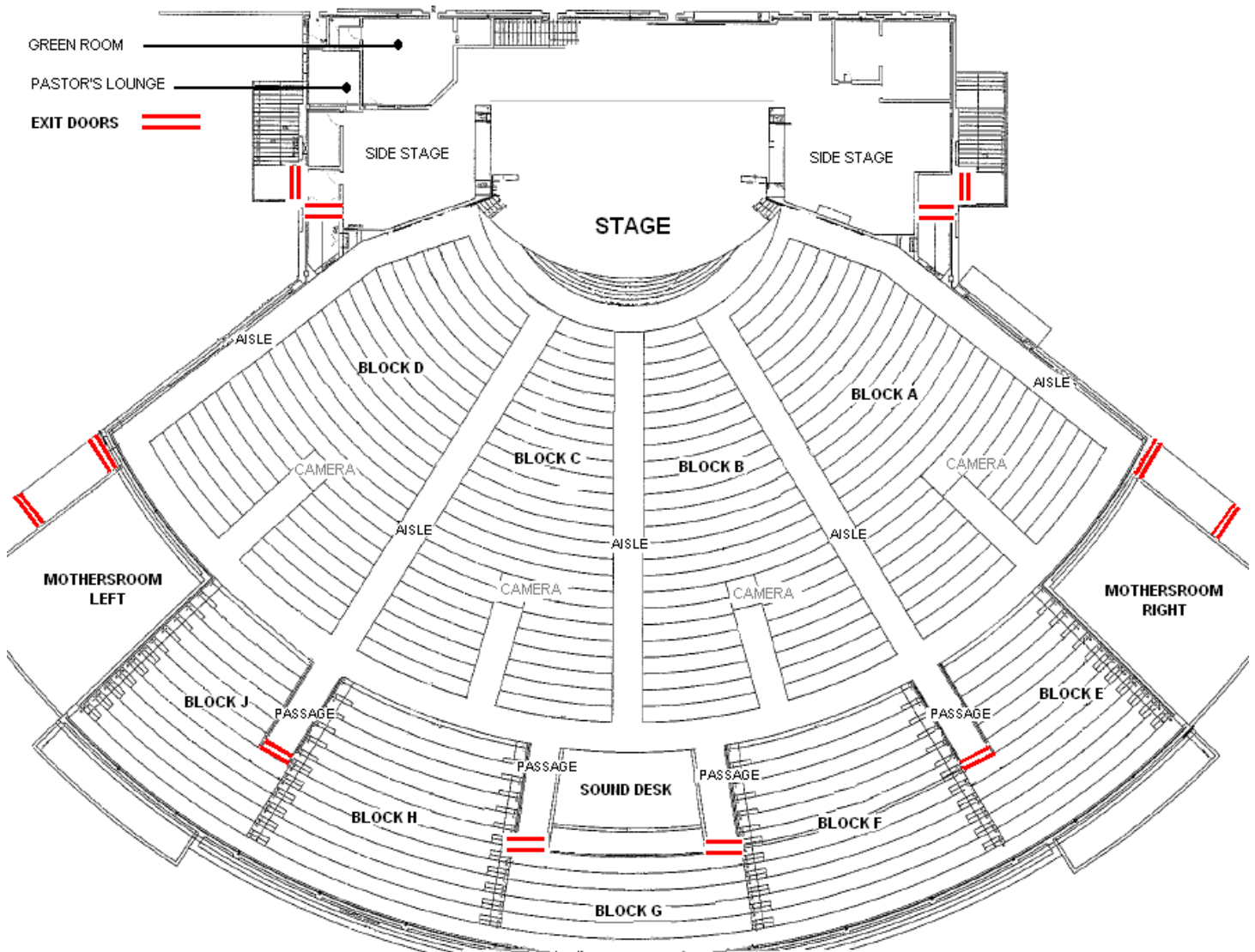
BLOCK A =	485	BLOCK D =	487	BLOCK G =	162
BLOCK B =	399	BLOCK E =	206	BLOCK H =	271
BLOCK C =	405	BLOCK F =	271	BLOCK J =	207

IMPORTANT:

DUE TO THE STAGE'S EXTENSION IN 2009, THE FOLLOWING ROWS OF SEATS HAVE BEEN REMOVED IN FRONT OF THE STAGE:

- B AND C, THE FIRST TWO (2) ROWS AND A AND D, ONLY THE FIRST ROW
- THE SEATS REMOVED ARE NOT INCLUDED ON THE ABOVE MENTIONED SEAT TOTALS

LAYOUT



MOSAIEK TEATRO

MOSAÏEK TEATRO

APPLICATION AND CONTRACT

NAME OF EVENT	
---------------	--

PURPOSE/DESCRIPTION OF EVENT	
------------------------------	--

TODAY'S DATE		EVENT DATE(S)	
--------------	--	---------------	--

DURATION OF EVENT*		ESTIMATED NUMBER OF	
TIME FROM:		GUESTS:	
TIME UNTIL:			

* THE VENUE IS ONLY AVAILABLE FROM 08:00 (8AM) TO 22:00 (10PM) – OVERTIME COSTS WILL BE APPLIED AFTER 22:00 (10PM)

NAME OF ORGANISATION/ SOCIETY/INSTITUTION/COMPANY		VAT NUMBER	
--	--	------------	--

NAME OF ORGANISER / CONTACT PERSON	
---------------------------------------	--

DESIGNATION		EMAIL ADDRESS	
-------------	--	---------------	--

POSTAL ADDRESS	
----------------	--

TEL		FAX		MOBILE	
-----	--	-----	--	--------	--

EMAIL ADDRESS	
---------------	--

AUTHORISED SIGNATURE*	
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*THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFILL HIS/HER OBLIGATIONS

TECHNICAL INFORMATION

TECHNICAL MANAGER		COMPANY	
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TEL		FAX		MOBILE	
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EMAIL ADDRESS	
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EQUIPMENT REQUIRED (OVERVIEW / SUMMARY)	
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PLEASE CONTACT OUR TECHNICAL ASSISTANT, **ILSE EITZ**, FOR ALL YOUR TECHNICAL ENQUIRIES, COSTS AND QUOTES. KINDLY ARRANGE FOR AN APPOINTMENT WITH ILSE TO DISCUSS ALL THE NECESSARY DETAILS AND REQUIREMENTS FOR THE EVENT.

ILSE'S CONTACT DETAILS ARE:

TELEPHONE 011 268 4774 FAX 086 674 9662 MOBILE 072 390 1736 EMAIL TECHADMIN@MOSAIEK.COM

TERMS AND CONDITIONS

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

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1. If you wish to fully confirm your forthcoming event, a non-refundable deposit payment of 50% of the venue/s hire will be required, along with fully completed and signed contract. The remainder of your venues' hire and all of your function charges will be requested three (3) weeks prior to the event, with cleared fund received no later than two (2) weeks prior to the event date. The customer shall pay the initial fee on completing the booking form. The customer shall pay the further fee specified in the booking from 21 days prior to the date of the function. Failing to pay the initial fee or the further fee would entitle the company to cancel the booking. Within five (5) days of the function the company shall send the customer a final invoice showing the balance due. This shall be paid within ten (10) working days.
2. In default of payment on the date due interest shall be payable by the customer to the company on the balance outstanding at the rate of 18% above the base rate of ABSA Bank plc to time from due date, to the date of the actual payment.
3. The customer shall, not less than three (3) clear working days before the function is due to take place, inform the company in writing of the number of persons who will attend. Order of magnitude estimate within 30% of estimated number of persons.
4. All prices quoted on enquiry shall be honoured by the company for a 30 day period only, and considered a confirmed booking after 50% of the venue/s hire (deposit), along with a fully completed and signed contract is received.
5. In the event of circumstances arising which are beyond the company's control and which render impracticable performance by the company of its obligation in respect of any booking, the company shall be entitled to cancel such a booking without incurring any liability to the customer in respect of such a cancellation. The circumstances hereinbefore referred to include (but are not to be taken as being limited to) damage to or destruction of any venue (whether by fire or otherwise), strikes, lockouts, industrial unrest, shortage of labour and shortage of food/ or beverage supplies.
6. Undesirability: Any public entertainment will be deemed to be undesirable if it or any part thereof portrays any one or more of a variety of objectionable attributes, such as being:
 - Indecent, obscene, offensive or harmful to public morals
 - Blasphemous or offensive to the religious convictions or feelings of any section of the community.
 (The interpretation of undesirability referred to above will be determined by the company's sole discretion)
7. Indemnification: The company shall not be liable for the loss of, theft or any damage to the property of the customer of any guest suffered or incurred whilst on the company's premises, save insofar as the same may be caused by default of the company, its staff or agents. In particular it is to be noted that any property left on premises is left there on the sole risk of the owner. It is incumbent upon the customer to arrange its own cover for such risks.
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9. Although the company's facilities are equipped with an uninterrupted power supply (UPS) no responsibility will rest with the company for any failure of lights or for any interruptions of the main electric current supply.
10. The customer hiring the facilities is responsible for any additional costs which may occur in providing security for all events. The company reserves the right to assign their security of choice and as the number of guards needed to assist the company in enforcing all health and safety procedures required.
11. No wines or spirits may be brought onto the premises by customers or guests for consumption on the premises.
12. The company reserves the right to use only internal suppliers which are familiar with all internal health and safety procedures and requirements. This secures the wellbeing and use of any equipment and facilities which is required by company hygiene policy and operational status.
13. Technical specifications regarding type of equipment and specifications will be documented as an addendum to this document in agreement to the terms and conditions of the company.
14. The customer hiring the facility is responsible for the cost of cleaning the facility at the end of the event. (This applies for both internal and external use of facilities) – Ref this regard clause 10.
15. Only by prior agreement whereby the company suggests or are unable to fulfil the client's requirements, such as; special dietary requests and specialised equipment by reasonable means, will external suppliers be considered. A surcharge may be applied to all prior agreements.
16. All meetings or other functions must finish at the time specifically agreed by the customer with company (Twenty minutes leeway will be granted by the company as required, hereafter a penalty clause will be enforced on time exceeded by the customer.) Each venue must be left in the state and condition in which it was found by the customer prior to the commencement of the function.
17. The customer shall be liable for any damage caused to the venue or premises or any furnishings, utensils or equipment therein by the wilful act or default of the customer or any guest or employee of his and shall pay to the company on demand the amount required to make good or remedy such damage, including compensation for loss of business whilst such damage is repaired.
18. Neither party shall incur liability to the other if the premises are closed as a result of fire or natural catastrophe on the day of the event.
19. In the event that a customer fails to pay the initial fee (deposit) or the further fee the company shall be entitled to cancel the booking. In the event that the customer cancels the booking the company will charge the customer the cancellation charges set out below:
 - If cancelled more than 8 weeks before the date of the function 5% of venue hires (but not less than R500.00) cancellation fee.
 - If cancelled less than 8 weeks but more than 6 weeks before the date of the function 25% of the venue hires.
 - If cancelled less than 6 weeks but more than 4 weeks before the date of the function 50% of the venue hires.
 - If cancelled less than 4 weeks but more than 2 weeks before the date of function full cost of venue hires.
 - If cancelled less than 2 weeks before the date of the function full cost of venue hires plus 90% of estimated function charges.
20. Throughout the period of hire, the venue shall remain under complete control of the company's events manager and crew appointed by the company, and the orders of the company's events manager throughout the period of hire will be obeyed by the customer and guests to ensure the wellbeing of the premises, customer and guests.
21. The company reserves the right to substitute for any venue hire another venue of a capacity sufficient to accommodate the number of persons expected in the event of substitution becoming necessary due to operating difficulties or to any other cause which the owners could not reasonably have foreseen at the same date and time slot required by the customer. Only if the substitution is not expectable by the customer will the company reimburse estimated function charges.
22. The customer undertakes that all tickets issued or sold to the general public and that all persons that enter the venue are genuine and bona fide members of the company, club or association named in the contract.
23. No variation of the terms contained herein shall be binding on the company unless reduced to writing and signed on behalf of the company director or manager thereof.
24. Payment of deposit and balance may only be made by direct deposit or electronic transfer to DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE. Confirmation of bank deposit (deposit slip) needs to be sent by fax to the company administrator on fax number 086 674 9690.

DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE – MAY 2005

AUTHORISED SIGNATURE

BY CONFIRMING YOUR RESERVATION YOU WILL AUTOMATICALLY BE DEEMED TO HAVE ACCEPTED THE CONDITIONS STATED HEREIN.

ACCEPTANCE OF TERMS AND CONDITIONS

I/WE HAVE READ, UNDERSTAND AND ACCEPT THE TERMS AND CONDITIONS AND SIGN ACCEPTANCE THEREOF:

SIGNATURE*			
PRINT NAME			
DESIGNATION			
ORGANISATION		DATE	
*THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFIL HIS/HER OBLIGATIONS			

BANK DETAILS

DJ LIFESTYLE (PTY) LTD T/A MOSAĪEK LIFESTYLE

PAYMENT OF DEPOSIT AND BALANCE MAY ONLY BE MADE BY DIRECT DEPOSIT OR ELECTRONIC TRANSFER TO DJ LIFESTYLE (PTY) LTD T/A MOSAĪEK LIFESTYLE.
 CONFIRMATION OF BANK DEPOSIT (DEPOSIT SLIP) NEEDS TO BE SENT BY FAX TO NUMBER: 086 674 9690

ACCOUNT HOLDER	DJ LIFESTYLE (PTY) LTD T/A MOSAĪEK LIFESTYLE	ACCOUNT NUMBER	4058071764
BANK	ABSA BANK	BRANCH	CRESTA
BANK CODE	516805	TYPE OF ACCOUNT	CHEQUE ACCOUNT

CONFERENCE PACKAGES

OPTION 1 R220 PER PERSON	OPTION 2 R250 PER PERSON	OPTION 3 R280 PER PERSON
<p>ARRIVAL: TEA / COFFEE MINERAL WATER MINTS MUFFINS</p> <p>MORNING BREAK: TEA / COFFEE BISCUITS</p> <p>LUNCH: OPTION 1 FILTER COFFEE / TEA SOFT DRINK</p> <p>AFTERNOON BREAK: TEA / COFFEE BISCUITS</p>	<p>ARRIVAL: TEA / COFFEE MINERAL WATER MINTS MUFFINS</p> <p>MORNING BREAK: TEA / COFFEE BISCUITS</p> <p>LUNCH: OPTION 2 FILTER COFFEE / TEA SOFT DRINK</p> <p>AFTERNOON BREAK: TEA / COFFEE BISCUITS</p>	<p>ARRIVAL: TEA / COFFEE MINERAL WATER MINTS MUFFINS</p> <p>MORNING BREAK: TEA / COFFEE BISCUITS</p> <p>LUNCH: OPTION 3 FILTER COFFEE / TEA SOFT DRINK</p> <p>AFTERNOON BREAK: TEA / COFFEE BISCUITS</p>
OPTION 4 R310 PER PERSON	OPTION 5 R375 PER PERSON	
<p>ARRIVAL: TEA / COFFEE MINERAL WATER MINTS MUFFINS</p> <p>MORNING BREAK: TEA / COFFEE BISCUITS</p> <p>LUNCH: OPTION 4 FILTER COFFEE / TEA SOFT DRINK</p> <p>AFTERNOON BREAK: TEA / COFFEE BISCUITS</p>	<p>ARRIVAL: TEA / COFFEE MINERAL WATER MINTS MUFFINS</p> <p>MORNING BREAK: TEA / COFFEE BISCUITS</p> <p>LUNCH: OPTION 5 FILTER COFFEE / TEA SOFT DRINK</p> <p>AFTERNOON BREAK: TEA / COFFEE BISCUITS</p>	

IMPORTANT NOTES

- COSTS ARE VAT EXCLUSIVE
- CONFERENCE PACKAGES INCLUDE:
VENUE HIRE, CATERING, PARKING, SECURITY, CLEANING, TECHNICAL ASSISTANCE, PROJECTOR, SCREEN, FLIPCHART WITH PAPER AND PENS
- A MINIMUM OF 15* DELEGATES IS REQUIRED PER CONFERENCE, PER DAY, IN ORDER TO COVER A VENUE'S MAINTENANCE COST
*IF THE DELEGATES ARE LESS THAN 15 PEOPLE, A SURCHARGE OF R70 PER PERSON WILL BE CHARGED
- ADDITIONAL COSTS ARE APPLICABLE FOR HALAAL AND KOSHER MEALS
- RATES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE
- MEAL OPTIONS, SPECIAL DIETARY REQUIREMENTS, AND TOTAL NUMBER OF DELEGATES MUST BE CONFIRMED ONE (1) WEEK PRIOR TO THE CONFERENCE/FUNCTION
- NO REFUNDS TO CHANGES LESS THAN ONE (1) WEEK PRIOR TO THE CONFERENCE/FUNCTION
- DELEGATE NUMBERS MAY ONLY BE INCREASED A WEEK PRIOR TO THE CONFERENCE/FUNCTION

BUFFET OPTIONS

SERVED WITH COCKTAIL ROLLS AND BUTTER

MINIMUM OF 10 PEOPLE REQUIRED

OPTION:	CASSEROLE	CARVERY	STARCH	SALAD	VEGETABLES	DESSERTS
1	X1			X1		
2		X1	X1		X1	
3	X2			X1		X1
4		X1	X1	X1	X1	X1
5		X2	X1	X1	X2	X1

CASSEROLES

BEEF LASAGNA BEEF BOUGUIGNON CLASSIC STROGANOFF CHICKEN POT PIE COCONUT CHICKEN KORMA BOBOTIE CHICKEN CASSEROLE SPICY INDIAN-STYLE BUTTER CHICKEN	MOROCCAN TAGINE COTTAGE PIE FETTUCINE ALFREDO SPAGHETTI BOLOGNAISE CLASSIC MACARONI CHEESE BREYANI POTJIE CHICKEN STIR-FRY
--	--

VEGETARIAN MAIN COURSE

POTATO, ONION AND CHEESE PIE VEGETABLE LASAGNA	VEGETABLE COTTAGE PIE CREAMY VEGETABLE MASALA
---	--

CARVERY

ROASTED TOPSIDE OF BEEF SPANISH CHICKEN BUTTERFLIED CHICKEN	SPICY CHICKEN KEBABS FRUITY CHICKEN BREAST
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SALADS

GREEK SALAD WINTER CAPRESE SALAD MELON, CUCUMBER, CORIANDER SALAD GOURMET'S AVOCADO, PARMESAN, BLACK OLIVE -PESTO AND GARLIC CROSTINI SALAD POTATO SALAD ROAST VEGETABLES WITH SAVOURY COUSCOUS PEAR AND POPPY SEED SALAD	ROASTED CHERRY TOMATO AND RICOTTA SALAD WARMED ROASTED CHILLIED BUTTERNUT AND BASIL CHEESE SALAD CAESAR SALAD MOROCCAN CHICKEN AND ROASTED VEGETABLE SALAD BABY POTATO AND SPINACH SALAD BROWN RICE SALAD WITH NUTS AND SUN-DRIED TOMATOES THREE-BEAN SALAD
---	--

STARCH

ROASTED POTATOES BABY POTATOES WITH GARLIC AND HERBS BAKED POTATOES MASHED POTATOES	JACKET POTATOES PLAIN WHITE RICE SAVOURY RICE
--	---

VEGETABLES

CREAM OF SPINACH OVEN ROASTED ASSORTED VEGETABLES BAKED BUTTERNUT AND FETA GLAZED CARROTS BUTTERED GREEN BEANS WITH ONIONS	CAULIFLOWER AND BROCCOLI TOPPED WITH CHEESE SAUCE BABY CARROTS AND PEAS SWEET CORN FILLED GEM SQUASH CAULIFLOWER AND CHEESE SAUCE
--	--

DESSERT

CRÈME BRULÉE CHOCOLATE FUDGE CUPS CHOCOLATE PECAN PIE LEMON TART TIPSY TART	BAKED SAUCY CHOC-NUT PUDDING FRUIT SALAD & ICE CREAM MALVA PUDDING WITH CUSTARD ICE CREAM AND CHOCOLATE KISSES NAARTJIE PUDDING
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TERMS AND CONDITIONS

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

Thank you for your enquiry regarding the private hire of one of our venues at DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE. Please take the time to read through our terms and conditions to ensure the company meets all your requirements and expectations in creating a successful event. This will enable us to create a professional approach to business and ensuring the wellbeing of your guests and the premises.

All bookings for functions are accepted by DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE and subject to the following terms and conditions. Hereinafter DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE referred to as "the company" and the client referred to as "the customer".

1. If you wish to fully confirm your forthcoming event, a non-refundable deposit payment of 50% of the venue/s hire will be required, along with fully completed and signed contract. The remainder of your venues' hire and all of your function charges will be requested three (3) weeks prior to the event, with cleared fund received no later than two (2) weeks prior to the event date. The customer shall pay the initial fee on completing the booking form. The customer shall pay the further fee specified in the booking from 21 days prior to the date of the function. Failing to pay the initial fee or the further fee would entitle the company to cancel the booking. Within five (5) days of the function the company shall send the customer a final invoice showing the balance due. This shall be paid within ten (10) working days.
2. In default of payment on the date due interest shall be payable by the customer to the company on the balance outstanding at the rate of 18% above the base rate of ABSA Bank plc to time from due date, to the date of the actual payment.
3. The customer shall, not less than three (3) clear working days before the function is due to take place, inform the company in writing of the number of persons who will attend. Order of magnitude estimate within 30% of estimated number of persons.
4. All prices quoted on enquiry shall be honoured by the company for a 30 day period only, and considered a confirmed booking after 50% of the venue/s hire (deposit), along with a fully completed and signed contract is received.
5. In the event of circumstances arising which are beyond the company's control and which render impracticable performance by the company of its obligation in respect of any booking, the company shall be entitled to cancel such a booking without incurring any liability to the customer in respect of such a cancellation. The circumstances hereinbefore referred to include (but are not to be taken as being limited to) damage to or destruction of any venue (whether by fire or otherwise), strikes, lockouts, industrial unrest, shortage of labour and shortage of food/ or beverage supplies.
6. Undesirability: Any public entertainment will be deemed to be undesirable if it or any part thereof portrays any one or more of a variety of objectionable attributes, such as being:
 - Indecent, obscene, offensive or harmful to public morals
 - Blasphemous or offensive to the religious convictions or feelings of any section of the community.
(The interpretation of undesirability referred to above will be determined by the company's sole discretion)
7. Indemnification: The company shall not be liable for the loss of, theft or any damage to the property of the customer of any guest suffered or incurred whilst on the company's premises, save insofar as the same may be caused by default of the company, its staff or agents. In particular it is to be noted that any property left on premises is left there on the sole risk of the owner. It is incumbent upon the customer to arrange its own cover for such risks.
8. The customer is vested with the copyright and all other rights in and to the entertainment or play to be performed and will include all music recorded and performed and will not infringe the copyright or be defamatory of any person, firm or company.
9. Although the company's facilities are equipped with an uninterrupted power supply (UPS) no responsibility will rest with the company for any failure of lights or for any interruptions of the main electric current supply.
10. The customer hiring the facilities is responsible for any additional costs which may occur in providing security for all events. The company reserves the right to assign their security of choice and as the number of guards needed to assist the company in enforcing all health and safety procedures required.
11. No wines or spirits may be brought onto the premises by customers or guests for consumption on the premises.
12. The company reserves the right to use only internal suppliers which are familiar with all internal health and safety procedures and requirements. This secures the wellbeing and use of any equipment and facilities which is required by company hygiene policy and operational status.
13. Technical specifications regarding type of equipment and specifications will be documented as an addendum to this document in agreement to the terms and conditions of the company.
14. The customer hiring the facility is responsible for the cost of cleaning the facility at the end of the event. (This applies for both internal and external use of facilities) – Ref this regard clause 10.
15. Only by prior agreement whereby the company suggests or are unable to fulfil the client's requirements, such as; special dietary requests and specialised equipment by reasonable means, will external suppliers be considered. A surcharge may be applied to all prior agreements.
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DJ LIFESTYLE (Pty) Ltd t/a Mosaïek LIFESTYLE – MAY 2005

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DESIGNATION			
ORGANISATION		DATE	

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BANK	ABSA BANK	BRANCH	CRESTA
BANK CODE	516805	TYPE OF ACCOUNT	CHEQUE ACCOUNT

LIFESTYLE CATERING

INTRODUCTION

Welcome to the catering menu and manual for LIFESTYLE. We are keen to ensure the success of your event/function and by following a few simple guidelines you will assist us in making your event a great success. Should you experience any difficulties with making arrangements for your event or for future information, please contact us, we will gladly assist!

GUIDELINES

Our suggested menu selections are enclosed. This manual is suggestive in content and we, at LIFESTYLE, would be happy to discuss alternative requests pertaining to cultural, dietary or special requirements.

The minimum of two (2) weeks' notice is required when booking catering for an event. If possible we will provide alternate options should we not be able to accommodate a late catering request.

Prices quoted in this manual do not include additional equipment, linen hire, staff overtime, waiters and transport or other related items for events. The prices and items reflected in this manual are guidelines and subject to availability and external pricing, and exclude vat. Final costs will be provided upon confirmation of the booking.

TERMS AND CONDITIONS

- To confirm and secure the booking, lifestyle requires a signed catering quotation, venue contract, and a non-refundable 50% deposit payment
- Final number of guests must be confirmed 14 days prior to the event
- Cancellation must be done in writing at least 15 days before the event, else the catering will be charged in full
- Special requests can be accommodated, however this must be done in writing and in advance, as there may be extra charges incurred
- Halaal and Kosher requirements can be catered for; these must be specified and ordered a minimum of 14 days prior to the event. A minimum 50% surcharge will be levied on menu prices
- Minor menu changes may be made at the discretion of lifestyle in the event of seasonal items or unavailability
- The full balance payable is due 14 days prior to the event date
- Prices quoted are valid for 30 days only
- Prices quoted in advance should be revised closer to the final date, it is the client's responsibility to follow up and communicate any changes incurred
- Prices quoted on a minimum quantity. Should numbers change, lifestyle reserves the right to re-quote accordingly
- Should final programme times change, lifestyle reserves the right to charge for any extra costs incurred
- Lifestyle will not be held accountable for any deterioration of food quality should the event not run according to the agreed time schedule
- All breakages, damages, and losses will be charged for
- Should any goods be hired in on behalf of a client, the client will be held responsible for any losses, breakages or shortages charged by the hiring company
- Should any items need to be removed off site on the same day of the function, it will remain the responsibility of The Client to inform lifestyle accordingly
- Should any additional costs be acquired for special delivery or collection requirements, The Client will be liable for these costs and arrangements
- All menus remain the property of lifestyle and may not be used without prior permission
- Due to hygiene and cold chain procedures, lifestyle retains the right to remove any remaining food at the end of an event
- All prices quoted exclude VAT.

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BEVERAGES

FILTER COFFEE/ASSORTED TEAS	R 9.00	PER PERSON
COLD DRINKS	R 10.00	PER CAN - 330ML
APPLETIZER/GRAPETIZER	R 12.00	PER CAN - 330 ML
JUG OF FRUIT JUICE	R 28.00	4-5 GLASSES
MINERAL WATER	R 10.00	STILL/SPARKLING
BISCUITS	R 2.00	INDIVIDUALLY WRAPPED
RUSKS	R 4.00	INDIVIDUALLY WRAPPED
NESCAFE COFFEE MACHINE	R 6.00	PER PERSON - FOR MORE THAN 30 PEOPLE ONLY

BREAKFAST MENUS

BREAKFAST BUFFET – R75.00 PER PERSON

TEA, FILTER COFFEE AND FRESH FRUIT JUICE

BAKERS BASKET: FRESH MUFFINS, SCONES, TOAST AND MINI DANISHES SERVED WITH PRESERVES AND BUTTER

STARTER: HEALTHY NUT AND SEED MUESLI WITH YOGHURT TERRINE AND FRESH FRUIT

HOT SELECTION: SCRAMBLED EGGS, CRISPY GRILLED BACON, BEEF SAUSAGES TOPPED WITH SAUCE, GRILLED COCKTAIL TOMATOES, HERBS & MUSHROOMS

CONTINENTAL BREAKFAST BUFFET – R85.00 PER PERSON

TEA, FILTER COFFEE AND FRESH FRUIT JUICE

BAKERS CORNER: CROISSANTS, HEALTH BREAD, BAGELS, ASSORTED MUFFINS, SCONES & PANCAKES SERVED WITH PRESERVES

HEALTH CORNER: NUT & SEED MUESLI AND CINNAMON PORRIDGE WITH CARAMEL FIGS & CREAM; AND FRUIT PLATTER

MAIN SELECTION: CHICKEN & MUSHROOM QUICHE OR SPINACH & FETA QUICHE; AND ASSORTED COLD MEATS AND CHEESE PLATTER

WELLNESS BREAKFAST – R65.00 PER PERSON

HERBAL TEAS AND FRESH FRUIT JUICE

SHOT GLASSES FILLED WITH GREEK YOGHURT, HONEY, MUESLI & FRESH FRUIT

MEDITERRANEAN BLT: RYE BREAD TOAST TOPPED WITH ROCKET, MOZZARELLA, GRILLED TOMATOES & DRIZZLED WITH EXTRA VIRGIN OLIVE OIL AND BALSAMIC VINEGAR OR ROCKET, MUSHROOM AND MOZZARELLA CHEESE OMELET

FINGER BREAKFAST – R75.00 PER PERSON

TEA, FILTER COFFEE & FRESH FRUIT JUICE

JARS FILLED WITH MUESLI, FRUIT & YOGHURT TOPPED WITH HONEY

COCKTAIL CROISSANTS FILLED WITH CRISPY BACON & MOZZARELLA CHEESE, OR COCKTAIL MEDITERRANEAN BLT

MINI QUICHE LORRAINE, OR BREAKFAST CREPES: SAVOURY MINCE & EGG AND SALMON & EGG

COCKTAIL SCONES TOPPED WITH JAM & CREAM

PLATED BREAKFAST – R95.00 PER PERSON

TEA, FILTER COFFEE & FRESH FRUIT JUICE

STARTER: HEALTHY NUT AND SEED MUESLI OR CINNAMON PORRIDGE WITH CARAMEL FIGS AND CREAM

MAIN COURSE: ROCKET, MUSHROOM, BACON AND BLUE CHEESE OMELET OR EGG BENEDICT

DESSERT: CHOC – HAZELNUT PUFF PASTRY OR BLUEBERRY PANCAKES

ADDITIONAL BREAKFAST BUFFET ITEMS – R15.00 PER PERSON

- MINCE
- BLUE BERRY PANCAKES
- BRIOCHE EGG BREAD WITH FIGS & CREAM
- CARAMALIZED LEEKS
- CHOC HAZELNUT PUFF PASTRY ROLLS
- CINNAMON PORRIDGE
- FRIED HALLOUMI SANDWICHES
- FRUIT SKEWERS
- GRILLED KIPPER AND LEMON
- HERBED GARLIC MUSHROOMS BRUCHETTA
- INDIVIDUAL HERBED RICOTTA
- PECAN PHYLLO WITH APPLES
- SALMON AND DILL CAPER SALSA
- SALMON AND DILL POTATO PATTIES
- SALMON FRITTATA
- SCONES WITH CREAM AND JAM
- SCRAMBLED EGGS AND SALMON CROISSANT
- SLICED FRUIT SELECTION
- SPANISH OMELETS
- STICKY PANCETTA
- STUFFED TOMATOES

PLATTERS

ONE PLATTER SERVES 10 PEOPLE

LIFESTYLE PLATTER 1 - R280 PER PLATTER

BEEF SAUSAGE ROLL
CURRY MINCE SAMOOSA
BUTTERNUT AND FETA PHYLLO PURSE
BBQ DRUMETTES
GREEK MEATBALLS
SWEET CHILLI MAYO DIP

LIFESTYLE PLATTER 2 - R300 PER PLATTER

VEGETABLE SPRINGROLL
JALAPENO AND CHEESE RISsoles
WONTON CHICKEN LIVERS PERI-PERI
CHICKEN KEBAB
CHICKEN & HERB MEATBALLS
GARLIC DIP

CHICKEN PLATTER - R370 PER PLATTER

HONEY AND SOY CHICKEN WINGS
CHICKEN & HERB MEATBALLS
MINI CHICKEN CORDON BLEU
MINI CREPE – CHICKEN & PLUM SAUCE
MALAYSIAN CHICKEN SATAY
HONEY AND MUSTARD SAUCE
SAVORY BEEF MINCE

SOUTH AFRICAN BITES PLATTER - R390 PER PLATTER

MINI BOBOTIE QUICHE
BEEF AND DRIED FRUIT KEBABS
BBQ CHICKEN DRUMETTES
MEATBALLS
MINI VETKOEK AND SAVORY MINCE

SANDWICH PLATTER - R330 PER PLATTER

A SELECTION OF BROWN/WHITE BREAD SANDWICHES WITH A VARIETY OF THE FOLLOWING FILLINGS:
EGG AND CHIVE MAYONNAISE
CHICKEN TIKA MAYONNAISE
ROAST BEEF AND MUSTARD
SAVORY BEEF MINCE
ROASTED MEDITERRANEAN VEGETABLES

OPEN SANDWICH PLATTER - R440 PER PLATTER

CHAR-GRILLED BRUSCHETTA BRUSHED WITH OLIVE OIL AND TOPPED WITH:
CHEDDAR & CHERRY TOMATO WITH SWEET BASIL
CHICKEN & PEPPERDEW
RARE ROAST BEEF & ONION MARMALADE
MAPLE ROASTED BUTTERNUT & FET
SMOKED SALMON & CREAM CHEESE

MINI VETKOEK PLATTER - R300 PER PLATTER

VETKOEK & MINCE
TIKA MASALA
BOBOTIE
CHICKEN PREGO
SHRIMP AND DILL
VEGETABLE CURRY

KIDDIES PLATTER - R280 PER PLATTER

MINI CHEESE BURGER
MINI BOEREWORS ROLL

PASTRY PLATTER - R300 PER PLATTER

MINI COTTAGE PIE
MINI RAISED PIE – CHICKEN AND MUSHROOM
BEEF SAUSAGE ROLL
CIGARS – SWEET POTATO & BUTTERNUT
PHYLLO – MINTED BEEF & FETA
MAYONNAISE DIP

VEGETARIAN PLATTER - R360 PER PLATTER

CIGARS – SWEET POTATO & BUTTERNUT
MINI RAISED PIE – COUNTRY VEGETABLE
PEPPERDEW AND HALOUMI KEBAB
MINI OPEN TARTLET – ROASTED VEGETABLES
PUMPKIN, FETA AND OLIVE BISTEEYA

SUSHI PLATTER - R830 PER PLATTER

FASHION SANDWICHES – TUNA
RAINBOW ROLL
CALIFORNIA ROLL – CRAB STICKS
MAKI CUCUMBER
NIGIRI PRAWN

VEGETARIAN SUSHI PLATTER - R520 PER PLATTER

FASHION SANDWICHES
RAINBOW ROLL
MAKI CUCUMBER
CALIFORNIA ROLL
NIGIRI – CUCUMBER

MINI SUSHI PLATTER - R330 PER PLATTER

FASHION SANDWICH – TUNA
RAINBOW ROLL
MAKI – CUCUMBER
CALIFORNIA ROLL – CRAB STICK

CHEESE PLATTER - R420 PER PLATTER

SELECTION OF CHEESES SERVED WITH BISCUITS, GRAPES AND PRESERVES:
CAMEMBERT CHEESE
ONION & CHIVE CHEESE
WHITE ROCK CRANBERRY CHEESE
BLUE CHEESE
MOZZARELLA CHEESE
CHEDDAR CHEESE
CREAM CHEESE & SWEET CHILLI SAUCE

SWEET PLATTER - R450 PER PLATTER

FRUIT TARTLETS
MINI CHOCOLATE ECLAIRS
LEMON CREAMS
MILK TARTS
CHOCOLATE BROWNIES

FRUIT KEBAB PLATTER - R240 PER PLATTER

SEASONAL FRUIT SERVED WITH A YOGHURT AND FRUIT COULI

SCONES AND MUFFIN PLATTER - R210 PER PLATTER

SELECTION OF SCONES & MUFFINS SERVED WITH JAM, CREAM AND GRATED CHEESE

CANAPÉS

CANAPÉS ARE EXQUISITELY GARNISHED AND SERVED ON GLASS PLATTERS

CANAPÉ MENU 1 - R60 PER PERSON

CURRIED COCONUT CHICKEN STICKS
 CUMIN SCENTED KOFTA
 BASIL MARINATED MOZZARELLA, CHERRY TOMATO KEBAB
 SPINACH & FETA CREPE
 FILO TARTLETS WITH SMOKED SALMON, CRACKED PEPPER AND LIME
 LAMB & CHICKEN COCKTAIL PIE
 BITTER CHOCOLATE TARTLETS
 CARAMELIZED LEMON TARTLETS

CANAPÉ MENU 2 - R72 PER PERSON

BABY BAGELS WITH CREAM CHEESE, LOX AND DILL
 WILD MUSHROOM, GARLIC AND THYME BOUCHEES
 SPICY CHICKEN SATAY
 SESAME SOY GLAZED BEEF SKEWERS
 PRAWN & DILL GIGARS
 CAPRESE BISTEEYA
 MINI ECLAIRS
 KIWI AND PASSIONFRUIT PAVLOVAS

CANAPÉ MENU 3 - R90 PER PERSON

BRUSHETTA: CARAMELISED PEAR AND GOATS CHEESE BRUSHETTA
 BRUSHETTA: ROASTED BRINJAL AND FETA
 CHINESE SPOONS WITH PARMA HAM & MELON
 RARE ROAST FILLET ON A FORK
 BABY PIES IN LITTLE RAMEKINS
 HALLOUMI & PEPPERDEW KEBAB
 LEMON POSSET
 CHOCOLATE CIGARS

CANAPÉ MENU 4 - R78 PER PERSON

THAI PRAWN SPRINGROLLS WITH TAILS EXPOSE
 WONTON WITH SESAME BEEF IN PLUM SAUCE
 TERIYAKI BEEF SATAY
 SMOKED SALMON CALIFORNIA ROLLS
 VEGETARIAN FASHION SANDWICHES
 PRAWN MAKI
 BANANA & CHOCOLATE SPRINGROLL
 FRUIT TARTLETS

BUFFET MENUS

MINIMUM OF 10 PEOPLE REQUIRED
 SERVED WITH COCKTAIL ROLLS AND BUTTER

PRICE* PER PERSON	OPTION:	CASSEROLE	CARVERY	STARCH	SALAD	VEGETABLES	DESSERTS
R65	1	X1			X1		
R75	2		X1	X1		X1	
R110	3	X2			X1		X1
R115	4		X1	X1	X1	X1	X1
R140	5		X2	X1	X1	X2	X1

*EXCLUDING VAT

CASSEROLES

BEEF LASAGNA BEEF BOUGUIGNON CLASSIC STROGANOFF CHICKEN POT PIE COCONUT CHICKEN KORMA BOBOTIE CHICKEN CASSEROLE SPICY INDIAN-STYLE BUTTER CHICKEN	MOROCCAN TAGINE COTTAGE PIE FETTUCINE ALFREDO SPAGHETTI BOLOGNAISE CLASSIC MACARONI CHEESE BREYANI POTJIE CHICKEN STIR-FRY
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VEGETARIAN MAIN COURSE

POTATO, ONION AND CHEESE PIE VEGETABLE LASAGNA	VEGETABLE COTTAGE PIE CREAMY VEGETABLE MASALA
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CARVERY

ROASTED TOPSIDE OF BEEF SPANISH CHICKEN BUTTERFLIED CHICKEN	SPICY CHICKEN KEBABS FRUITY CHICKEN BREAST
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SALADS

GREEK SALAD WINTER CAPRESE SALAD MELON, CUCUMBER, CORIANDER SALAD GOURMET'S AVOCADO, PARMESAN, BLACK - OLIVE PESTO AND GARLIC CROSTINI SALAD POTATO SALAD ROAST VEGETABLES WITH SAVOURY COUSCOUS PEAR AND POPPY SEED SALAD	ROASTED CHERRY TOMATO AND RICOTTA SALAD WARMED ROASTED CHILLIED BUTTERNUT AND BASIL CHEESE SALAD CAESAR SALAD MOROCCAN CHICKEN AND ROASTED VEGETABLE SALAD BABY POTATO AND SPINACH SALAD BROWN RICE SALAD WITH NUTS AND SUN-DRIED TOMATOES THREE-BEAN SALAD
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STARCH

ROASTED POTATOES BABY POTATOES WITH GARLIC AND HERBS BAKED POTATOES MASHED POTATOES	JACKET POTATOES PLAIN WHITE RICE SAVOURY RICE
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VEGETABLES

CREAM OF SPINACH OVEN ROASTED ASSORTED VEGETABLES BAKED BUTTERNUT AND FETA GLAZED CARROTS BUTTERED GREEN BEANS WITH ONIONS	CAULIFLOWER AND BROCCOLI TOPPED WITH CHEESE SAUCE BABY CARROTS AND PEAS SWEET CORN FILLED GEM SQUASH CAULIFLOWER AND CHEESE SAUCE
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DESSERT

CRÈME BRULÉE CHOCOLATE FUDGE CUPS CHOCOLATE PECAN PIE LEMON TART TIPSY TART	BAKED SAUCY CHOC-NUT PUDDING FRUIT SALAD & ICE CREAM MALVA PUDDING WITH CUSTARD ICE CREAM AND CHOCOLATE KISSES NAARTJIE PUDDING
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GENERAL RULES & REGULATIONS

BALANCE OF PAYMENT

The balance of the cost of the event is payable no less than 14 days prior to the event date. Should further costs be incurred by The Client, these costs must be settled in full on presentation of the relevant invoice. Failure to settle within seven (7) days from date of presentation of invoice will result in interest being due and payable from date of invoice.

ACCOUNTS

The named organiser/organisation, as stated in the contract, will be held responsible by LIFESTYLE for settling the account. Accounts should be settled upon receipt of the invoice provided by LIFESTYLE. Queries on invoices should be notified to LIFESTYLE within 14 days of receipt. If part of an invoice is disputed the remainder should be paid while the matter is resolved. Unless otherwise clearly stated by The Client, LIFESTYLE will make the assumption that all costs incurred during The Client's event will be billed to the Master Account, i.e. for settlement by The Client's Company. The authorized signatory will be held responsible for all outstanding accounts.

CHARGES

The price of facilities, venues and services shall be in accordance with the published tariff. Charges are normally revised once every year. LIFESTYLE reserves the right to change the tariffs at any time. Agreements that have been concluded remain in force. Venue(s) booked for setting up purposes the day/evening prior to an event will be charged at an additional cost. The event shall terminate at the time stated. An additional charge will be made at the discretion of LIFESTYLE, for any overrun. If The Client does not vacate the premises by the agreed time, any resulting costs incurred will be charged by LIFESTYLE to The Client. LIFESTYLE charges VAT (Value Added Tax) as a standard charge applicable to the facilities and services it renders. The VAT rate is presently 14%. If the rate of VAT changes, LIFESTYLE reserves the right to charge the rate applicable at the time of the booking. The rates quoted are only applicable to the services specified in the Quotation. The total event charge will be subject to change based on any additional requirements by The Client. The venue tariff excludes: Food, décor, beverages, flowers, candles, sound equipment, entertainment, technical, lighting, price changes, additional staff (including additional security and cleaning staff), ushers, waiters, red carpets, gazebo's, chair covers, table runners, draping or any other décor accessory. All prices quoted are subject to change and are based on market related prices.

RATES

The Quotation's total estimated amount is deemed to be an estimated amount but not limited to any increase of; additional services, increase in numbers and additional products which may be requested between the date of the Quotation to the end of the event, or which can only be calculated after the event (such as catering consumption, photocopies, etc.) have been included. The Client is liable to LIFESTYLE for the quoted amount as well as any additional products, facilities and/or services requested by The Client and provided by LIFESTYLE during the event.

RELAXATION

No latitude, extension of time or other indulgence which may be given or allowed by LIFESTYLE to The Client in respect of the performance of any obligation hereunder, and no delay or forbearance in the enforcement of any right of any party arising from this agreement, and no single or partial exercise of any right by any party under the contract, shall in any circumstances be constructed to be an implied consent or election by such party or operate as a waiver or memo or otherwise affect any of the party's rights in terms of or arising from the contract of hire, or preclude any such party from enforcing at any time and without notice with each and every provision or term thereof.

POSTPONEMENTS

If The Client postpones 60 to 28 days prior to the event date, no transfer or cancellation fee will be charged and the deposit will remain intact. 28 to 15 days prior to the event, 50% of the Quotation's total estimated amount will be charged to transfer the booking date. The deposit will remain intact. 14 to 0 (zero) days prior to the event date, 100% percent of the Quotation will be due and payable.

CANCELLATION

Cancellations must be notified in writing. In the unlikely event that LIFESTYLE or our operators have to cancel an event due to any cause other than inclement weather, LIFESTYLE will make every effort to offer an alternative event date. Should The Client or any of his/her clients commit any breach of the Terms and Conditions hereof, or of any of LIFESTYLE's safety rules and regulations, LIFESTYLE reserve the right (without prejudice to any other rights available to LIFESTYLE at law) to cancel the contract forthwith. If The Client cancels less than 60 to 15 days prior to the event date, The Client will receive a full refund, less the non-refundable 50% deposit. If an event is cancelled within 14 days or less, prior to the date on which the event was supposed to take place, no refund will be allowed and the full amount will be due and payable. The tentative booking will be held for seven days only, should The Client not confirm within this time period, the booking is automatically cancelled without notice. LIFESTYLE reserves the right to cancel any arrangement for the use of the premises and services at any time and for any reason, including but not restricted to the following:

- If LIFESTYLE is closed due to fire, dispute with employees or by order of any public authority
- If The Client becomes insolvent or enter into liquidation or receivership
- If The Client is more than 30 days in arrears with payment to LIFESTYLE for previous facilities and/or services
- If it might, in the opinion of LIFESTYLE, prejudice the reputation of LIFESTYLE
- LIFESTYLE cannot accept liability for any inconvenience or loss caused as a consequence of such cancellation.

DAMAGES/LIABILITY

The Client accepts full responsibility for any loss (s)he might suffer as a result of injury, illness or damage to or loss of property The Client or any party may sustain during the proposed event from any cause whatsoever or however arising, and The Client indemnifies LIFESTYLE, it's agents, employees and associates harmless against any such claim that may howsoever arise and without derogating from the generality hereof The Client record that (s)he is aware of any risks involved and associated activities being accommodated during the event. Any person, client, guest, delegate or crew and their personal property are at all times at their own risk.

AUTHORISED SIGNATURE

Events are run according to pre-arranged scheduled times and LIFESTYLE cannot be held responsible for any loss or additional costs The Client may incur as a result of an inability to meet the scheduled times.

The Client shall be held responsible for any loss of, or damage to, LIFESTYLE's property caused by any of his/her guests, visitors, crew and/or delegates. Charges for any loss or damage will be added to the final invoice. LIFESTYLE cannot accept responsibility for any loss of, or damage to, the personal property and vehicles of any delegate(s). All persons are advised to be careful regarding the security of their belongings. Any damage(s) must be reported to LIFESTYLE immediately.

The Client irrevocably indemnifies LIFESTYLE, our successors in title or assigns, our employees and staff against any claim which may be made against LIFESTYLE or arising out of or in any way connected with the aforesaid promotion including the setting up and removal of any structures connected with the promotion and any goods or materials thereon and irrespective of whether such claim arises out of negligence or otherwise. Should repairs be necessary, these must be completed within one day of the end of the event for The Client's cost by contractors approved by LIFESTYLE. Failure to do so may result in the damage being repaired by LIFESTYLE. This cost will be charged to The Client. Prior to vacating the premises, The Client must, at his/her own expense, ensure that the rented space and equipment has been restored to its original condition. Repairs impacting on the availability of the venue may result in additional charges to The Client.

It is The Client's responsibility to take out insurance, should anything be damaged, stolen, people injured etc., as LIFESTYLE is not liable. Please forward a copy of The Client's Public Liability Insurance Certificate to LIFESTYLE prior to the event. Should any equipment be found to be in a defective condition at the outset of the event, The Client must report such defect to LIFESTYLE before using it. If no report is submitted, it will be accepted that all equipment was found to be in good and functional order.

The Client must take all reasonable precautions against any loss or damage to LIFESTYLE by fire. Smoke machines, candles, gas cylinders, explosive devices or any item with a naked flame are not permitted on the premises. Equipment, fittings or materials must not be placed in a position that will in any way obstruct the access to any designated exit. LIFESTYLE reserves the right to remove any items that obstruct a designated fire exits, any costs associated with the removal of items will be The Client's responsibility.

It is also The Client's responsibility to familiarise him/herself with the municipal laws and by-laws regarding fire hazards and precautions and to follow these at all times during the period of hire. Prior permission must be obtained from LIFESTYLE for the use of smoke devices in- or outside of the venue(s) and also where the nature of the production necessitates smoking. Smoking in venue(s), passages or on the stairs of any of the venues on LIFESTYLE's premises is not allowed.

Only approved electrical power supplies may be used for lighting and any other electrical equipment. Heaters of any sort are not allowed in any of the venues. In the event of a fire, The Client, his/her guests, delegates, crew and audiences are to vacate the venue(s) in an orderly fashion by way of the demarcated exits.

All equipment and machinery are to be operated only by or under the supervision of LIFESTYLE staff or crew. LIFESTYLE shall under no circumstances be liable for any technical or mechanical defects in any equipment or machinery provided by LIFESTYLE. Without the prior written consent of LIFESTYLE, The Client shall not be entitled to use any sound amplification equipment other than that provided by LIFESTYLE. This includes the making and/or playing of any sound and music on the PIAZZA area. Special written permission must be obtained from LIFESTYLE prior to the event if there will be such a need/request.

LIFESTYLE shall not be responsible for the safekeeping, storage use or otherwise of any property brought into the premises. Property belonging to The Client or third parties shall be brought onto the premises at own risk and The Client indemnifies LIFESTYLE and holds it harmless against any and all claims, losses or damages that may be suffered by any person in relation hereto. LIFESTYLE is not responsible. Although LIFESTYLE recognizes all relevant labour legislation, it is not responsible for any industrial action that may impact on an event. Events incorporating groups of children must have adult supervision at all times when in- or outside of any venue(s). These adults and supervision must be supplied by The Client. Children should not be left unattended at any time. LIFESTYLE cannot be held responsible for any delays in applications, faults or poor service received, however endeavours to assist to the best of their ability at all times and where possible.

Any advice, recommendations or opinion given by agents, employees, staff or third parties associated with LIFESTYLE are given in good faith. These will not give rise to any claims against LIFESTYLE.

ANIMAL POLICY

Animals are not permitted access to LIFESTYLE with the exception of guide dogs for the physically challenged or with prior consent of LIFESTYLE's management. Events on LIFESTYLE'S premises involving any animal, requires prior notification and approval by LIFESTYLE as well as written approval from the Animal Welfare Society and/or SPCA.

The Client will take full responsibility for any loss, injury or damage incurred to persons, animals or the venue resulting from the management's decision. Full details regarding the logistics of transportation to, in and from the venue(s) must be disclosed to LIFESTYLE at least two (2) weeks prior to the event.

SOUND

LIFESTYLE reserves the right to control sound levels at The Client's event.

According to the Law, sound levels inside a public area may not exceed 95 dBa SPL (Sound Pressure Level). Special permission can be obtained by The Client from the local authorities if sound levels higher than 95 dBa SPL is required. The Client irrevocably indemnifies LIFESTYLE, our successors in title or assigns, our employees, crew and staff against any claim which may be made against LIFESTYLE or arising out of or in any way connected with the sound levels being higher than legally permitted.

LIFESTYLE shall under no circumstances be liable or responsible for any sound, technical or mechanical defects, irrespective of whether such claim arises out of negligence or otherwise.

It is The Client's responsibility to ensure and monitor that sound levels never exceed 95 dBa SPL.

No VUVUZELAS may be bought, sold or used on the premises or any of the nearby streets at MOSAÏEK SQUARE. LIFESTYLE reserves the right to confiscate any VUVUZELA immediately.

Amplified bands will not be permitted without prior written consent from LIFESTYLE.

AUTHORISED SIGNATURE

EMERGENCY SITUATIONS

In the event of a fire The Client must ensure that his/her delegates/guests evacuate the venue(s) by the nearest exit and assemble in the designated area. LIFESTYLE must be informed in advance of any personnel who may require specific assistance in the event of an emergency.

MEDICAL ASSISTANCE

During the hire period, should it be deemed necessary by LIFESTYLE, LIFESTYLE shall arrange for medical assistance on the premises, provided that the costs incurred in respect thereof shall, unless otherwise agreed in writing by LIFESTYLE, be payable by The Client.

LIFESTYLE makes no warranties or representations in regard to the qualifications or suitability of the persons hired for the medical assistance to render any medical treatment.

SECURITY

Security requirements will be determined by LIFESTYLE taking into account the scope and timing of The Client's event. The Client agrees to pay the cost of security. LIFESTYLE reserves the right to exclude or remove any person from the premises for inappropriate behaviour or if they put at risk the staff or customers of LIFESTYLE. Hazardous or dangerous items may not be brought onto the premises without prior written permission. The Client shall ensure that delegates, crew, staff and guests act in a proper and orderly manner and comply with all reasonable requests from LIFESTYLE's staff.

LIFESTYLE reserves the right to terminate any booking during the period of occupation in the event that The Client or his/her event representative fails to ensure the above, with particular reference to noise and disturbance to other guests. LIFESTYLE shall, with or without The Client's consent, remove any person from the premises whose behaviour is not acceptable to LIFESTYLE.

The Client must agree that at all times (s)he will conduct his/her activities with full regard to public safety and will observe and abide by all applicable regulations and requests by duly authorised persons and/or governmental agencies responsible for public safety. LIFESTYLE reserves the right to enter the rented venue(s) at any time.

Additional security charges for additional security staff required as determined by LIFESTYLE will be applicable – these charges will be set out in the Quotation presented to The Client prior to confirmation. Any event that begins and ends after dark will be required to have additional security staff present, from the beginning of the event until it is concluded.

LIFESTYLE does not allow alcohol or illegal substances to be brought onto the premises and reserves the right for its security staff to conduct searches for, and seize any such items brought onto the premises. No firearms, drinking, playing loud music from vehicles and loitering on LIFESTYLE's grounds or parking areas are permissible.

Should children not take instruction from LIFESTYLE staff or security staff regarding such activities, LIFESTYLE has no alternative but to make use of the services of the Metro Police to remove offenders from the site. LIFESTYLE reserves the right not to serve alcohol to any person under the age of 18 years without exception, and to confiscate any alcohol or illegal substance found in the possession of such a person. Should LIFESTYLE find it necessary, due to contravention of LIFESTYLE's Terms and Conditions or LIFESTYLE's site regulations, to end an event and request that all delegates/guests vacate the premises, LIFESTYLE reserves the right to do so notwithstanding any further obligations.

All equipment, fittings and material brought into LIFESTYLE are subject to inspection by LIFESTYLE's management. All electrical cables must comply with relevant safety standards.

All emergency doors and routes must be kept clear from any form of obstruction at all times. The Client must ensure that neither the signage nor the exits are obstructed in any way. No doors may be tampered with or wedged open.

The Client will permit authorised staff, crew or agents of LIFESTYLE to enter the venue(s) during the hire period for the purpose of inspecting the premises, or for any purpose connected with or related to these conditions.

CATERING

Unless otherwise agreed in writing between the parties, LIFESTYLE and/or its designate has exclusive right and responsibility for all catering within the premises of LIFESTYLE. LIFESTYLE is therefore the sole caterer for all events, and events' catering services should be booked through LIFESTYLE. At the discretion of LIFESTYLE, a minimum charge for catering services may be applied to events.

The Client shall not be entitled to sell or arrange or procure the sale or dissemination of food, refreshments and/or beverages, unless authorised in writing by LIFESTYLE on such terms stipulated by LIFESTYLE's management.

Food and/or refreshments required for purposes of the event shall be supplied exclusively by LIFESTYLE and/or the catering company nominated by LIFESTYLE. The Client shall not purchase any food or refreshment from third parties, unless prior written consent of LIFESTYLE's management has been obtained.

Final numbers for catering should be advised two (2) weeks prior to an event. When meals are requested outside the set hours, a charge will be made to cover staffing costs. No changes will be accepted to number changes less than 72 hours prior to the event. LIFESTYLE endeavours to cater for extra numbers but this cannot be guaranteed.

All agreed menus will be stated in the contract agreement and are subject to change by LIFESTYLE only, should there be significant price increase in ingredients or seasonal shortages.

No food or beverage of any kind is permitted to be brought onto LIFESTYLE's premises by the guest(s) without the consent given by LIFESTYLE in writing. Any such consent will involve an additional charge. Alcoholic beverages may only be brought onto the premises with the prior written agreement from LIFESTYLE.

Under no circumstances may The Client provide his/her own catering or bar facilities. Food remaining over after the event will be dealt with at the discretion of LIFESTYLE; There is no refund for menu items not used. Eating or drinking (other than water) inside the Teatro is strictly forbidden and it's The Client's responsibility to ensure that his/her delegates and guests adhere thereto.

VENUES RESERVED

LIFESTYLE reserves the right to alter the venue of the booking in the case of an increase or reduction in the number of attendees/guests/delegates. Notwithstanding anything to the contrary contained herein, LIFESTYLE shall levy a surcharge where The Client requires the originally allocated venues for which the quotation was calculated, although attendees/guests/delegates are less than the minimum numbers for that venue. *THE ONLY EXCEPTION IS THE MOSAİK TEATRO VENUE HIRE.*

If extra venues are required beyond those specified in the booking form, the specific venue's application form and contract must be made to LIFESTYLE, who may, grant the use of and fix the charge for such venues.

No persons shall be allowed to congregate in the passage, aisles or doorways of any venue. When the available seating capacity is occupied, The Client shall prevent the admission of any more persons. The Client is responsible for ensuring the maximum capacity of the venue(s) is not exceeded.

LIFESTYLE must be informed of any 'high profile' speaker, guest or delegate expected to attend.

COLLECTION

Unfortunately, no storage facilities are available at LIFESTYLE. All items are to be removed from the venue(s) by the agreed finish time. LIFESTYLE will not accept responsibility for items left after this time.

The Client must remove all equipment, documents and other possessions that belongs to The Client, or which were obtained from other sources and do not belong to LIFESTYLE, on the last day at the end of the event.

Should any possessions not be removed within seven (7) days, the same shall be confiscated and disposed of at LIFESTYLE's discretion.

DELIVERIES

Deliveries must be scheduled within the agreed hire period, unless prior arrangements have been made with LIFESTYLE. LIFESTYLE does not accept responsibility for deliveries that arrive prior to the agreed hire period.

Either The Client or a representative of The Client must be present to accept delivery and arrange his/her own assistance with the set-up, and pack-up of goods, products etc supplied.

ACCESS

LIFESTYLE's venues are open for viewing by appointment only. Monday to Thursday: 09:00-16:00 and Friday: 09:00-13:00. LIFESTYLE is closed on public holidays and Sundays for viewing and/or any external events.

The earliest check-in available is at 08:00 on any day (except Sunday), unless alternative arrangements are made in advance and written confirmation of approval is received from LIFESTYLE. Access to any of LIFESTYLE's venues is from 08:00 until 6.00pm on weekdays and on Saturdays. Variations to these times must be agreed in writing.

LIFESTYLE reserves the right to charge for any additional services requested during the period of occupation and if timings stated are not adhered to. The Client's event decorator may only commence preparations as per the agreed times stated. All decorations that The Client wants, must be removed from the venue directly after the event finishes. On the day, The Client must check with LIFESTYLE at what time the venue(s) will be available for the commencement of decorations.

All candles, flowers etc. must be removed from the venue(s) straight after the event ends. The use of the venue(s) the day before for decorating purposes can only be determined if another event has been booked or not, and additional set up costs may apply.

LIFESTYLE takes no responsibility for decorations or flowers which have gone missing during the evening or thereafter, as a result of guests/delegates/visitors helping themselves.

CUT-OFF TIMES

Cut-off times for catering services are as follows: Breakfast 11:00; Brunch 13:00; Lunch 15:00 and Dinner 20:00. Should any catering continue after these times, it will be subject to an additional charge per hour for the venue(s).

Any music and entertainment must be switched off at 22:00 sharp. This shall be strictly adhered to.

No extended time periods can be applied to evening events what so ever. LIFESTYLE therefore reserves the right to regulate the volume of the music at any event held on its premises to limit the duration of the event to the standard cut-off time of 22:00.

SET-UP

Venue set-up must be finalised one month before the event. Changes to the seating and equipment (standard and additional) requested by The Client may be charged for at the cost incurred. The Client is to ensure that the EMS is aware of the set-up of The Client's event in terms of the width of the passageways, public safety, seating arrangement and entrance and exit requirements.

Should The Client be planning on utilising any flammable substances whatsoever, i.e. gas etc. LIFESTYLE must be made aware, and for all events, approval in writing must be handed to LIFESTYLE. It will be The Client's responsibility to consult with the EMS with regards to the above. A letter of confirmation and approval must be forwarded to LIFESTYLE before the event can commence.

On planning The Client's set-up (s)he must ensure to always bear in mind that any other venue on the premises must not be blocked off. LIFESTYLE will assist The Client with the layout and recommend suitable alternatives. LIFESTYLE must approve the final layout prior to the commencement of The Client's set-up.

Should The Client's event involve the seating of a large number of people, please ensure that The Client have an Event Management team on board to assist with security, ushering, covers of chairs etc. Also ensure that LIFESTYLE is informed of the company who will be responsible for the Event Management.

Information/registration desks can be set up in specified areas with advance notice and upon availability at no cost to The Client. The staffing and provision of information on the desk is the responsibility of The Client.

THE PIAZZA

The Client's equipment, stage, etc. may never be placed onto the fountain. Should The Client wish to use the Piazza area for anything other than public seating, a written request containing all the details is to be forwarded to LIFESTYLE.

At no stage are any vehicles to be parked on the PIAZZA. Goods, equipment etc. for The Client's event must be off-loaded at the designated parking areas only. The Client undertake full liability and responsibility for notifying LIFESTYLE of any music to be played/performed in conjunction with the event, prior to the event date, whether in- or outside of the venue(s) hired.

MARQUEES

Any marquees set-up on LIFESTYLE's premises are to be free-standing utilising drums or concrete blocks that are draped (hidden). The height of the legs are to be no less than 2.5m high and are to be erected by suppliers approved by LIFESTYLE. The sides of the marquee are to remain open or alternatively utilising glass sides or clear PVC sides. (The marquee must act as a roof only, unless it is a private function, and the size of the marquee will allow re-positioning to avoid tenant inconvenience).

All and any additional structures must be pre-approved in writing by LIFESTYLE, and a Structural Engineer certificate/approval in writing must be obtained before any set-up can occur.

FURNITURE

The moving of furniture and fittings in public areas is subject to the prior written consent of LIFESTYLE. No furniture or articles which are the property of LIFESTYLE shall be allowed to be taken out or removed from any venue(s) by The Client.

Should it be necessary to move a piano, The Client must arrange with LIFESTYLE for this to be done. Permission to use a grand piano or the organ must be obtained beforehand.

DÉCOR, SIGNAGE AND ADDITIONS

Nails, screws, Prestic, fastening devices, or any permanent fixtures may not under any circumstances be used to mount décor or other equipment onto the floors, doors, stage and walls in any way. Décor may not under any circumstances be painted on stage, walls, floors or doors. All signage requirements including size, method of display and location, are to be sighted and agreed with LIFESTYLE.

No banners may be hung between, on, or against any façade of LIFESTYLE's buildings. Banners must be free standing and only professionally made banners will be permitted. Any alterations or additions to the venue(s) may not be made without the written consent of LIFESTYLE.

SERVICE REQUIREMENTS AND DETAILS

The Client will, at least two (2) weeks prior to the event, submit to LIFESTYLE the official programme/agenda and the completed checklist for the event, together with all the other event details required by LIFESTYLE, to provide the required services thereafter, any subsequent changes hereto. Any displays, exhibits and décor will be subjected to prior discussion, acceptance and written approval by LIFESTYLE.

STATUTORY REQUIREMENTS

Freedom of Speech: It is necessary for LIFESTYLE to take reasonable steps to ensure freedom of speech within the Law. This applies, in addition to delegates, guests and speakers organised by outside bodies using LIFESTYLE's premises. Permission must be gained from LIFESTYLE allowing press, television and radio coverage of an event. There should be no verbal identification to Mosaïek Church.

DISABLED FACILITIES

LIFESTYLE is committed to providing a hassle-free experience to all of its visitors. The entrances, as well as the ablution facilities located on LIFESTYLE's premises, are equipped for the physically disabled. Only venues that are on the second floor in the Genesis, Communio and Viaticus building, do not have wheelchair access. Please advise LIFESTYLE of any disabled facilities required in order to make the necessary arrangements.

LIFESTYLE's disabled facilities include the following: Designated disabled parking bays; Disabled toilets on the ground level of all the venues; Exterior entrances to the venue(s) have ramp access; and the widths of all doors have been designed to accommodate wheelchair access.

PUBLICITY

LIFESTYLE reserves the right without notice to make use of any photograph or film taken during the event by LIFESTYLE's staff for general publicity purposes without payment or permission. The Client should acknowledge LIFESTYLE on all publicity, marketing and promotion material, including posters, programs and flyers.

LIFESTYLE requires that all printed material be viewed and proofed/approved prior to commencement of printing such materials. The Client warrants that (s)he has obtained the necessary permission of all copyright owners to stage the event at LIFESTYLE, and that the event does not contain any defamatory material to LIFESTYLE's knowledge. The Client indemnifies LIFESTYLE against any and all claims, costs, actions and damages brought or suffered as a result of breach of this warranty.

ADVERTISING AND MARKETING

Lifestyle should be acknowledge on all publicity, marketing and promotion material, including posters, programs and flyers. Wherever mentioned, the rented venue/s must always be referred to as: The [venue's name*] at MOSAÏEK SQUARE
MOSAÏEK TEATRO / COMMUNIO / CAFÉ FAMILIA / MEZZANINE / PIAZZA / KLIPKERK etc.

No public announcement may be made until the booking has been accepted, the deposit paid in full and officially confirmed by lifestyle in writing. No public advertising on lifestyle's premises prior to the event date, of any event/function held at lifestyle is permitted; including Sundays. No notices, decorations or signs shall be affixed to the fabric of any of lifestyle's property, including danielle street, fairland.

The distribution of pamphlets, handbills, or any other promotional marketing material on vehicles parked or driving along danielle, davidson and smith streets, as well as on 14th avenue, fairland and/or within lifestyle's premises, is not permitted on any given day. Any such notice will be removed and disposed of.

Should any of the above be ignored, it will be deemed as a breach of contract and the event will be cancelled with immediate effect.

MUTUAL RESPECT

As LIFESTYLE provides facilities and services for several events to take place simultaneously, The Client is requested to respect the rights and property of other parties, clients etc, making use of LIFESTYLE. In compliance with the Law, all LIFESTYLE's venues are Non-Smoking. Please keep in mind that the areas not hired by The Client may not be affected by the positioning of his/her event.

ACCEPTANCE OF TERMS

The contract constitutes the whole agreement between LIFESTYLE and The Client as to the subject matter hereof and no agreements, representations or warranties between the parties regarding the subject matter hereof other than those set out therein are binding on the parties.

Written confirmation must be obtained from LIFESTYLE for any variations to LIFESTYLE's General Rules and Regulations or any other special arrangements. Receipt of this agreement and payment represents an acceptance by The Client of LIFESTYLE's Terms and Conditions, as well as the General Rules and Regulations.

The contract shall be interpreted according to and governed by the laws of the Republic of South Africa.

The Client confirms that (s)he has read and understood all of LIFESTYLE's Terms and Conditions, as well as the General Rules and Regulations. The Client hereby agrees to abide by the Terms and Conditions and hereto bind The Client in his/her personal capacity, as surety for all monies owing, arising from this contract.

I/WE HAVE READ, UNDERSTAND AND ACCEPT THE TERMS AND CONDITIONS AND SIGN ACCEPTANCE THEREOF:

SIGNATURE*			
PRINT NAME			
DESIGNATION			
ORGANISATION		DATE	
*THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFIL HIS/HER OBLIGATIONS			

INVOICING AGREEMENT

BELOW IS A CONFIRMATION OF RECIPIENT DETAILS, TO ENSURE THAT A CORRECT AND COMPLETE TAX INVOICE CAN BE ISSUED.

NAME	
COMPANY	
ADDRESS	
REGISTERED AND TRADING NAME	
VAT REGISTRATION NUMBER	
CONTACT NUMBERS	
EMAIL ADDRESS (FOR TRANSMITTING OF TAX INVOICES)	
BILLING / POSTAL ADDRESS	

THIS IS TO CONFIRM DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE'S AGREEMENT TO ACCEPT THE RECEIPT OF ELECTRONIC FORMAT TAX INVOICES, CREDIT AND DEBIT NOTES, WHICH WILL BE TRANSMITTED VIA EMAIL; THE FOLLOWING CONDITIONS THERETO AS REQUIRED BY SARS AND IN TERMS OF THE PROVISIONS OF THE VALUE-ADDED TAX ACT FOR THE ISSUING OF TAX INVOICES, CREDIT AND DEBIT NOTES:

1. THIS WRITTEN DOCUMENT MUST BE RETAINED BY THE SUPPLIER FOR A PERIOD OF FIVE YEARS AFTER THE LAST ELECTRONIC DOCUMENT IS ISSUED TO THE RECIPIENT.
2. ELECTRONIC DOCUMENTS (TAX INVOICES, CREDIT AND DEBIT NOTES) WILL BE TRANSMITTED AND ISSUED TO THE RECIPIENT IN 128BIT ENCRYPTED PDF FILE FORMAT.
3. BOTH THE RECIPIENT AND SUPPLIER TO THE SUPPLY MUST RETAIN THE ELECTRONIC DOCUMENTS IN ITS ORIGINAL ENCRYPTED FORMAT FOR A PERIOD OF FIVE YEARS FROM THE DATE OF THE SUPPLY TO WHICH IT RELATES.
4. THE TRANSMITTED ELECTRONIC DOCUMENT WILL CONSTITUTE THE ORIGINAL TAX INVOICE, CREDIT OR DEBIT NOTE. NO OTHER TAX INVOICE, CREDIT OR DEBIT NOTE WILL BE ISSUED IN RESPECT OF THE SPECIFIC SUPPLY, UNLESS AS A COPY OF THE ORIGINAL DOCUMENT.

ACCEPTANCE OF TERMS AND CONDITIONS

I/WE HAVE READ, UNDERSTAND AND ACCEPT THE TERMS AND CONDITIONS AND SIGN ACCEPTANCE THEREOF:

SIGNATURE*			
PRINT NAME			
DESIGNATION			
ORGANISATION		DATE	

***THE PERSON WHO SIGNS THIS GUARANTEES THAT (S)HE HAS THE AUTHORITY TO DO SO, AND THAT (S)HE SHALL FULFIL HIS/HER OBLIGATIONS**

BANK DETAILS

DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE

PAYMENT OF DEPOSIT AND BALANCE MAY ONLY BE MADE BY DIRECT DEPOSIT OR ELECTRONIC TRANSFER TO DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE. CONFIRMATION OF BANK DEPOSIT (DEPOSIT SLIP) NEEDS TO BE SENT BY FAX TO NUMBER: 086 674 9690

ACCOUNT HOLDER	DJ LIFESTYLE (PTY) LTD T/A MOSAÏEK LIFESTYLE	ACCOUNT NUMBER	4058071764
BANK	ABSA BANK	BRANCH	CRESTA
BANK CODE	516805	TYPE OF ACCOUNT	CHEQUE ACCOUNT

DIRECTIONS & MAP

GPS COORDINATES

26° 08' 45.70' S
 27° 56' 04.06' E

FROM THE EAST RAND / AIRPORT

TAKE THE N3 SOUTH (DIRECTION DURBAN)
 THEN N12/N13 EAST (DIRECTION KIMBERLEY/BLOEMFONTEIN)
 THEN N1 NORTH (DIRECTION PRETORIA)
 TAKE THE 14TH AVENUE OFF RAMP
 TURN RIGHT AT THE TRAFFIC LIGHT
 PASS MTN ON YOUR LEFT-SIDE
 TURN LEFT IN DAVIDSON
 TURN LEFT IN DANIELLE

FROM WESTRAND (KRUGERSDORP / ROODEPOORT)

TAKE ONTDEKKERS ROAD (DIRECTION JOHANNESBURG)
 TURN LEFT IN WILLIAM NICOL
 PASS CHECKERS HYPER & FLORA CLINIC
 TRAVEL UNDER THE HIGHWAY
 PASS MTN ON YOUR LEFT-SIDE
 TURN LEFT IN DAVIDSON
 TURN LEFT IN DANIELLE

FROM THE NORTHERN SUBURBS

TAKE THE N1 SOUTH (DIRECTION BLOEMFONTEIN)
 TAKE THE 14TH AVENUE OFF RAMP
 TURN LEFT AT THE TRAFFIC LIGHT
 PASS MTN ON YOUR LEFT-SIDE
 TURN LEFT IN DAVIDSON
 TURN LEFT IN DANIELLE

FROM THE WESTRAND (HENDRIK POTGIETER)

TAKE HENDRIK POTGIETER (DIRECTION JOHANNESBURG)
 TAKE THE SLIPWAY LEFT TO THE N1, AFTER TRADE CENTRE (LEFT)
 TRAVEL UNDER THE HIGHWAY TO FAIRLAND
 PASS MTN ON YOUR LEFT-SIDE
 TURN LEFT IN DAVIDSON
 TURN LEFT IN DANIELLE

